

**POTTSVILLE PARKING AUTHORITY
POTTSVILLE, PENNSYLVANIA**

PUBLIC MEETING

Minutes

February 14, 2025

The regular meeting of the Pottsville Parking Authority will be held on the above date at 8 AM at City Hall 401 N. Centre Street, 2nd Floor Conference Room

In attendance were: William Messaros, Ian Lipton, Robert Hoppe (via phone call), Thomas Campion, Ronald Dermo, Mike Weres, John Levkusic, Savas Logothetides and Stephen Macola.

AGENDA ITEM #1 CALL TO ORDER

AGENDA ITEM #2 PUBLIC COMMENT

Savas Logothetides addressed the Board regarding events for Saturday, 5/31/2025 & 6/07/2025.

AGENDA ITEM #3 EXECUTIVE SESSION

No Executive Session necessary this meeting.

AGENDA ITEM #4 Review of minutes from January 10, 2025 meeting.

- Requires motion to approve minutes
**MOTION to approve January 2025 Minutes by Weres / Dermo.
MOTION passed.**

AGENDA ITEM #5 Reviews of monthly revenue / expenses for January 2025

- Highlights of Operating Income and Expense YTD:
 - Increase in Net Income from December 31 (\$37,433.13) to January 31, 2025 \$8,494.92 Final 2024 payment to Mar-Allen \$45,623.65 was issued in December 2024
 - Budgeted YTD net income 1 Month \$1,257.83
Actual income for 1 Months 2025 \$8,44.92
 - YTD Net Income Park Mobile and Meter for 1 Months below budget (- (\$578.65) Budgeted \$19,696.00
 - Income from Park Mobile for the month of January 2025 included
 - 5,838 transactions.
 - Net Income from Park Mobile for January \$12,688.75
Fees paid January 2025 18.4 % \$2,333.80.
 - Meter Income January 2025 \$4,094.50 compared with December 2024 \$6,827.55
 - 2025 YTD Meter Income \$4,094.50 compared to 2024 YTD \$7,408.98 (down) \$3,314.48 for 1 month.
 - Income from T2 Enforcement ONLY, January 2025 (21) days
 - 482 tickets issued; 254 tickets paid
 - Total T2 enforcement revenue billed in January 2025 \$8,730.00
 - Total MPS enforcement revenue billed in January 2025 \$840.00
Realized January 2025 income \$4,473.97

- Collectively, enforcement officers issued on average 115 tickets per week during the month of January 2025
 - Larry Newswanger | 22 % of tickets
 - Dale Blum | 41 % of tickets
 - Pat Mahoney | 37 % of tickets
- Total hours of enforcement labor for January 185
- Magisterial income for January 2025 \$1,460.27
- (2) CD's @ CACL (6) month maturity date Thursday, February 13, 2025. Interest income for the prior six months calculated at \$12,015.90 Income from CDs and MM accounts January 2025 \$2,688.95. who currently holds our two CD's will agree to 4.39% APY. Board Approval Required.
MOTION to accept by Hoppe / Dermo.
MOTION PASSED.

- Municipal Permit revenue as of January 31, 2025 anticipated, NOT RECEIVED, \$846.25 based on invoice accounts receivables.
- Unlike December 2023, the Authority incurred an invoice for Snow removal for December 2024 of \$680.00 was paid The invoices unpaid for snow removal December 24 and January 2025 amount to \$3,680.12 For the winter, I will be the contact for Losch snow removal.
MOTION to accept the financial records approved by Weres / Dermo.
MOTION passed.

AGENDA ITEM #6

Parking Areas

- Mahantongo Deck.
 - EV Charging income received for December 2024, Net Income \$203.94.
 - EV charging income for January 2025 not received \$305.05. Utility cost \$133.32 (1,111kWh) Net income \$150.05
 - EV \$5.00 charging without a municipal permit, January (30) sessions, net income from charging \$28.05
 - The (2) parking kiosks income for January, \$71.75, NOTE: The Kiosk manufacturer, a French company, was purchased by the Easy Park Group, owners of Park Mobile.
 - The Authority's efforts are ongoing to control demand at the Deck due electric invoices December 13, 2024 thru January 15, 2025 Usage -10% and Demand -17% . We are not prepared to declare victory just yet. The \$1.50@ month increase in permit cost for the Mahantongo Deck in 2025 will help.
 - All regular enforcement and maintenance were performed in January 2025
- Capitol Deck
 - Phase 2. Steel repairs and drainage system replacement

Year 2024: (COMPLETE) Final payment for Mar-Allen of \$45,623.65 was made last week of December 2024.

- Phase 3. Repair of retaining wall, epoxy crack seal and painting the steel. (RESCHEDULED)Year 2025.
- Two bids received for painting and when added to the two delayed items from Mar-Allen’s original approved bid, will be \$111,802.63 to complete the final phase of the deck project. Benesch recommends that the Pottsville Parking Authority Award the painting project to the low bidder, Evans Commercial Painting, Inc at \$90,415.00, which includes (mobilization, preparation and painting of steel elements.) BOARD APPROVAL REQUIRED.

MOTION to accept the lowest bid by Evans Commercial Painting bid for Capitol Deck as recommended by Alfred Benesch Engineers, by Dermo / Weres.

MOTION passed.

- All regular enforcement and maintenance were performed in January 2025.

- Union Station

- The lot should be sealed and any cracks repaired in the next 12 to 18 months. No communication has been sent to either the City administration or SEDCO to resolve this maintenance issue.
DISCUSSION over snow removal costs and upcoming lease agreement renewal.
- All regular maintenance and snow removal performed for January 2025.

- Arch Street

- All regular enforcement and maintenance were performed in January 2025.

- John Potts Lot

- All regular enforcement and maintenance was performed in January 2025

- Pottsville Hotel

- The (2) 15minute parking spaces between the Pottville Hotel, the Center for Community Resources and Dr Akbar’s office are a source of ongoing violation problems due in part to vehicles parking for longer than 15 minutes and not engaging 4-way hazard lights. and the collapse of the arch between the two building.

- All regular enforcement of the 50 municipal permit spaces was performed as well as regular maintenance for January 2025.
- Alvernia Lot
 - The PPA has 35 total permits issued to date; (24) to Progressive Vision and (11) to Municipal Permit holders.
 - All regular enforcement and maintenance performed in January 2025.
- McGeever Pocket Park
 - All regular enforcement and maintenance performed January 2025.
- Garfield Lot
 - All regular enforcement and maintenance performed in January 2025.
 - The Redevelopment Authority of the City has completed removal of the back section of the apartment building and the grading of the space in preparation for parking for the Diner and future residents of the refurbished apartments.
- Residential Permits
 - As of December 1, 2024 (141) new 24/25 permits have been purchased @\$50.00 each until January 2025 and now \$30.00 each from 1/1/2025 thru 6/30/2025 producing an income of \$7000.00 to date.
- Municipal Permits
 - Temporary Single Day and multiple day permits have increased in 2024. Single day permits are \$5.00 @ day
 - Special Pricing Request: Residents living in the 100 block of S. Centre Street and 100 and 200 blocks of Mahantongo Street was approved by PPA Board by unanimous vote, a discount for permits at the Mahantongo Deck \$40.75 @ month plus a \$5.00 administration if paid quarterly.
 - Six additional special pricing Mahantongo Deck parking permits have been purchased by those residents effected by the special pricing.

AGENDA ITEM #7

Projects

- Enforcement
 - 482 tickets issued; through the T2 program.
 - MPS Safety Stick violations January 2025- 24 violations.
 - Total Enforcement Revenue Billed - \$9,570.00

- Realized January Income - \$4,473.97
Unrealized January Income - \$5,096.03
Magisterial income for January 2025 - \$1,460.27

- PPA Executive Director has agreed to a 90-day test to determine if the MPS units are viable for the City. This period ended February 1st. **A Meeting to be scheduled with MPS to determine if Safety Stick program is viable.**
- Currently (1) Vehicles is on the Scofflaw Report. The vehicle owner has been sent notification that if the tickets remain unpaid the vehicle if located will be towed and impounded.

Park Mobile

- 1,096 more parking sessions were recorded in January 2025 compared with December 2024.
 - \$3,970 more in net income was received during the (21) days of January 2025 compared to 13 days in December 2024.
 - Average parking session based 189 hours during January, decreased from two hours and thirty minutes to two hours longer than both October and November an increase of 15 minutes.
- Parking Meters
 - 25 on-street meters are currently out of service and must be repaired.

AGENDA ITEM #8

OLD/NEW BUSINESS

- A review of electric bills at the Mahantongo Parking Deck, is ongoing, for the fourth month in a row usage decreased December 13 thru January 15th, 2025 usage 10% and demand decreased 17%, 2025 We will continue toward the goal of controlling Demand and Usage compared with prior year energy usage at the Mahantongo Deck.
- The request from M&T Bank Manager to agree to (3) dedicated on street parking spaces in front of the Banks branch in the one hundred block of S. Centre Street for a yearly price; decision to be made by the Board at the February 14, 2025 Board meeting. BOARD Decision Required.
Discussion about 3 spaces.
MOTION to vote to maintain the current policy of “first come, first served”, for on-street parking in the Pottsville Business District by Weres / Hoppe. MOTION passed.

ITEM #8A:

Request for use of facilities by PADCO, Pottsville Area Development Corporation, for May 31st & June 7th.

DISCUSSION about both events PADCO proposed.

MOTION to accept both events proposed by PADCO by Dermo / Weres.

MOTION approved.

AGENDA ITEM #9

ADJOURNMENT

MOTION TO ADJOURN at 9:08 AM, by Dermo / Weres.

MOTION passed.